

**STEERING COMMITTEE OF THE PAN FLU ETHICS TASK FORCE**  
**OCTOBER 30, 2008**  
**SC HOSPITAL ASSOCIATION**

**Present:** Dr. Robert Ball, Brenda Martin, Dr. Sprague, Dr. Max Learner, Phyllis Beasley, Donna Culbreath, Steve Williams, Dr. Carol Apt, Dr. Katherine Anderegg, Dr. Jane Richter, Paul Richter, Dr. Hal Gabel, Dr. Linda Bell, Dr. Jerry Gibson

**By Phone:** Drs. Covia Stanley, Phil Schneider, Robert Sade

Sign in sheet is Attachment 1.

Dr. Ball welcomed everyone to the meeting and asked for re-introductions. He also asked for their review and approval of the minutes/framework from the October 7<sup>th</sup> meeting. One change by Dr. Schneider was made. Attachment 2

Housekeeping issues were made by Phyllis Beasley; she reminded the group that mileage reimbursement was available to the group and to please fill out a W-9 form and give to Donna.

Dr. Ball then asked Drs. Stanley and Schneider to give a short overview of their Region 6 Pan Flu Ethics Panel presentation made at the first meeting for the benefit of new members attending today. This has been an 18 month collaboration with their local hospitals.

- ✓ Committee looked at standards of care and clinical practice – what they looked like during a pandemic
- ✓ Identified need for triage officer
- ✓ Need to convince health care workers to implement alternate standards of care and to get hospitals working together
- ✓ Need to educate and empower physicians and nurses

Dr. Ball stated that the CD (Library of Pan Flu ethical documents) distributed at the first meeting is getting full so a web page may be a better resource. Max to follow up with this item.

Jane Richter shared an article on the state of Louisiana's new legislation to protect health care workers.

**Review of Framework:** is planning in line with ethical issues? Table of contents for guidance document; need reference to palliative care in issues (under topic of allocation of scarce resources)

Goals and where this Task Force is headed –

- ✓ Supplemental pan flu \$ were allocated for planning process
- ✓ Steering Committee will meet monthly
- ✓ Task Force meetings will meet bi-monthly
- ✓ Responsibility of the Steering Committee to interface with workgroups and assist with logistics; will attend workgroup meetings
- ✓ Form an Executive Committee of the Steering Committee to include all ten workgroup co-coordinators plus Max, Phyllis, Donna, Drs. Ball, Stanley and Schneider
- ✓ Establish workgroups - assign co-coordinators
- ✓ State Summit in 2009
- ✓ Produce a white paper
- ✓ Hold public forums to gain community and business input into the planning process
- ✓ Review health care reform work done by DHEC several years ago under leadership of Jerry Dell Gimarc – SC Health Decisions/Turning Points
- ✓ Pan Flu video could be used in public forums
- ✓ Possible legislation as outcome of Task Force

#### Discussion on additional Task Force members:

- ✓ Several physicians and organizations were suggested
- ✓ Media – invite Jim Beasley from DHEC's Office of Media Relations; Kyle Grainger from Myrtle Beach television station who has worked with Dr. Stanley's committee
- ✓ Discussed the need for a media representative who is credible and can gain public trust
- ✓ This committee needs to focus on guidance and recommendations before inviting the media to be part of the Task Force
- ✓ Need for Risk Communication workgroup to include non content experts who do not represent the medical or public health community
- ✓ Need for faith community representation on the Task Force

#### Task Force structure:

- Co-chairs: Drs. Ball, Stanley and Schneider
- Workgroups:
  - Clinical Practices
  - Public Health Practices
  - Ethical Principles
  - Legal
  - Risk Communication
- Each workgroup will have co-coordinators, a DHEC staff member and an ethicist; will meet either after or before the Task Force meeting, additional meetings as needed; each group will be responsible for taking minutes
- Each workgroup will write their section for the white paper

- Ethical workgroup will be led by Dr. Sprague and will have the prelude to the white paper written by January 2009
- These are considered open meetings whereas anyone can attend
- Include a Spanish interpreter for Risk Communication workgroup
- Indiana and North Carolina both have an ethical framework to review and start this workgroup

**November 19 meeting:**

- Give the members a presentation on what has already been discussed and planned; give them goals, objectives and direction for the work - groups
- Review other states' plans and current literature to provide guidance for state planning; no need to start from beginning
- Huge group discussion on altered standards of care
- Limited or delayed start up of Risk Communication workgroup with Legal work group finishing up

- **AGENDA**

Pan Flu 101

Ethics 101

Current Plans/Org Structure/Function

Workgroup assignments

Max Learner

Stuart Sprague

Max Learner/Phyllis Beasley

Robert Ball

**Role/Responsibilities of Workgroup Co-coordinators:** Attachment 3

**Role/Responsibilities of DHEC staff assigned to workgroups:** Attachment 3

**Action Items:**

- ✓ Phyllis/Donna will send out invitation letter to potential Task Force members
- ✓ Will collect RSVPs and develop new list of members
- ✓ Max/Phyllis to follow up with Web page link
- ✓ Assign facilitators for each workgroup
- ✓ Prepare agenda for 11-19 meeting
- ✓ Have legal representation on both Clinical and Public Health Practices workgroups

Meeting adjourned

